

# *Instructor Contact for Athletes*

Greetings,

\_\_\_\_\_ ( name ) is a student in your class and also a member of the \_\_\_\_\_ ( sport ) Participation on athletic teams requires that students will miss some class time due to travel and competition. Every effort will be made to keep missed classes to a minimum.

The athletic department understands that missing class is not optimal for any student. However, we are hoping that you will work with the students so they may progress toward their degree while participating in athletics at Clermont College. The student will always provide written notification when they are missing class due to athletic competition. Any other absences are not condoned and will not be tolerated by the athletic department.

We are not asking that a student be permitted to miss any assignments, tests, papers, exams etc. (We are asking that you be willing to work with the student to get all work completed in a timely manner so they may complete your course).

The athletic department understands you may feel that missed class time is excessive and may not be able to complete your class. If this is the case, we ask for timely notification so that we may advise the student on the best course of action.

I am \_\_\_\_\_ willing / \_\_\_\_\_ not willing to work with the student to complete my course and understand they may miss classes to compete in athletics.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Course

Thank you for your consideration,  
Brian Sullivan  
Athletic Director